



The Tulalip Tribes 6406 Marine Drive, Tulalip, WA 98271

REQUEST FOR QUALIFICATIONS/PROPOSAL

Removal and Replacement of Siding and Windows at The Kenny Moses Building 6700 Totem Beach Rd, Tulalip, WA, 98271



1. INTRODUCTION

The Tulalip Tribes of Washington are soliciting Statements of Qualifications/Proposals from qualified contractors for the removal and installation of siding and windows at the Kenny Moses Building located at 6700 Totem Beach Road, Tulalip, WA, 98271. The work will be 100% done by the contractor. The Scope of Work for this activity includes contractor responsible for removing current siding, windows and any other material that the Tribes determines needs removal and repair. Contractor will be responsible for install of new siding and windows, which is estimated to be about about 4400 square feet.

2. SUBMITTAL REQUIREMENTS

The following categories will be used to evaluate the competitiveness of proposals

RFQ for Siding/Window replacement
Kenny Moses Building

1. Qualifications/expertise of organization – 20 points
2. Qualifications of proposed staff – 20 points
3. Bid Proposal from contractor – 20 points
4. Experience working with tribes - 10 points
5. Proposed project approach – 20 points
6. NAOB Status and/or utilization of NAOB's for the project – 10 points

Proposals must be received electronically via email to the project manager, Anthony Matta, Tulalip Tribes, Facilities Maintenance Tech III @ AnthonyMatta@tulaliptribes-nsn.gov no later than **3:30 PM PST on Sept, 18 2025**. No hard copy proposals will be accepted. Faxed submittals will not be accepted. If the file size is larger than 15MB, contact the project manager for alternative submission options. It is the responsibility of the proposer to ensure that the electronic submissions are received by the established deadline. For questions about the electronic submittal process contact Anthony Matta.

Anthony Matta, Facilities Maintenance Tech III
6406 Marine Drive, Tulalip, WA 98271
anthonymatta@tulaliptribes-nsn.gov
(425) 622 4801
Uriah Fulton, Admin Assistant
ufulton@tulaliptribes-nsn.gov
(360) 926 6007

An on-site walk through will be on **Sept, 4th, 2025** for those interested

3. INTERVIEW

After reviewing the submissions, the selection committee may elect to conduct interviews with a short list of contractors.

4. FINAL SELECTION

The Tulalip Tribes of Washington intends to select the proposer that best meets the needs of the Tribes and the criteria set above as determined by the evolution of the submissions received and the interview (if needed). Final selection must be approved by and shall be at the sole discretion of the Tulalip Tribes' Board of Directors. The Tulalip Tribes reserve the right to select any responsive and responsible proposer they determine.

5. SCOPE OF SERVICES OUTLINE

Assemble and submit a construction plan that for the removal and replacement of siding and windows at the Kenny Moses Building.

Description of Requested Services

RFQ for Siding/Window replacement
Kenny Moses Building

The Contractor will provide

1. Removal of Siding, trim, and windows.
2. Responsible for removal of discarded material.
3. Any necessary repairs needed for installation of windows and siding (i.e. damaged plywood/framing, fascia, exterior/interior trim, etc)
4. Installation- Replace the weatherproofing, installation of Concrete Hardy Board siding, installation of the same style windows (These windows have blinds inside the panes and have a wood finish on the interior side. These windows are custom and will need to be ordered) along with trim boards for the exterior.
5. Timeline will be needed for an estimated time to reserve the building for the time needed for this job.
6. A line by line breakdown of cost. (staff, labor, material?

A. Minimum Qualifications

1. Hold a Tulalip Business License, NAOB Certification (If applicable).
2. Demonstrate the ability to successfully complete remove and install Siding/Windows in a safe and timely manner with at least 3 references in the last 12 months
3. Must be fully insured and bonded including:
 - a) Workers' Compensation and employer's liability insurance to the fullest extent required by applicable law.
 - b) Commercial general liability coverage for bodily injury and property damage, including liability coverage.
 - c) Contractor shall provide performance and payment bond if selected

B. Qualification Submittal Instructions

Each Qualification Packet should include the Following in this order:

Content:

- A. Letter of Intent
 1. Location of Business
 2. Years in Business
 3. Overview of Qualifications to perform the Work
 4. TERO Participation
 5. Examples of similar projects and contact information (phone number and email) for a minimum of three references
 6. State of experience working with Tribal Governments and or local governments (if applicable)
 7. Statement of capacity to perform work in timely manner
 - a) Number of Employees
 - b) Organization of Project Teams (i.e. Project Manager, Crew Leader, etc.)
 - c) Inventory of available equipment and apparatus
 - d) Certifications or Licenses of Specialized Team Members
 8. Project Schedule

9. Contact information

It is the objective of the Tribes to maximize the tribal member benefit through subcontracting and employment opportunities throughout the project. For more information about The Tulalip Code, Chapter 9.05 – TERO Code, contact The Tulalip Tribes' TERO Department at 6406 Marine Dr, Tulalip, WA 98271, Office # (360) 716-4747. The Tulalip TERO Code is available for review on the Tulalip TERO Website: www.tulaliptero.com