



The Tulalip Tribes 6406 Marine Dr, Tulalip, WA 98271

REQUEST FOR QUALIFICATIONS/PROPOSAL

Removal and Replacement of the Roofs at:

Tulalip Salmon Hatchery

10610 Waterworks Rd, Tulalip, WA 98271

Tulalip Public Works

6729 Totem Beach Rd, Tulalip, WA 98271

Tulalip Tribes Grounds Maintenance

2333 Old Tulalip Road, Tulalip, WA 98271





1. INTRODUCTION

Request for Qualifications (RFQ) – Roof Replacement Projects

The Tulalip Tribes are seeking qualified contractors to submit Statements of Qualifications for the removal and replacement of roofing systems on four (4) buildings located in Tulalip, Washington. This project will be 100% performed by the sole contractor. This project will involve complete roof tear-off and disposal, inspection and potential repair of underlying structural materials, and the replacement of fascia, soffits, gutters, and installation of new roofing systems as specified by the project coordinator.

The buildings included in this RFQ are:

Tulalip Salmon Hatchery – Main Building
Address: 10610 Waterworks Rd, Tulalip, WA 98271
Roof Area: Approximately 7,000 square feet

Tulalip Salmon Hatchery – Chum Building
Address: 10610 Waterworks Rd, Tulalip, WA 98271
Roof Area: Approximately 1,800 square feet

Public Works Main Building
Address: 6729 Totem Beach Rd, Tulalip, WA 98271

Roof Area: Approximately 2,100 square feet

Tulalip Tribes Grounds Maintenance Shop
Address: 2333 Old Tulalip Rd, Tulalip, WA 98271
Roof Area: Approximately 3,000 square feet

2. SUBMITTAL REQUIREMENTS

The following categories will be used to evaluate the competitiveness of proposals

1. Qualifications/expertise of organization – 20 points
2. Qualifications of proposed staff – 15 points
3. Bid proposal – 30 points
4. Experience working with tribes – 10 points
5. Proposed project approach – 15 points
6. NAOB status and/or utilization of NAOB's for the project – 10 points

Proposals must be received electronically via email to the project manager, Anthony Matta, Tulalip Tribes, Facilities Maintenance Tech III @ AnthonyMatta@tulaliptribes-nsn.gov no later than 3:30 PM PST on 9/12/2025. No hard copy proposals will be accepted. Faxed submittals will not be accepted. If the file size is larger than 15MB, contact the project manager for alternative submission options. It is the responsibility of the proposer to ensure that the electronic submissions are received by the established deadline. For questions about the electronic submittal process contact Anthony Matta or Uriah Fulton.

Anthony Matta, Facilities Maintenance Tech III
6406 Marine Drive, Tulalip, WA 98271
anthonymatta@tulaliptribes-nsn.gov
(425) 622 4801
Uriah Fulton, Facilities Maintenance
Administrative Assistant
ufulton@tulaliptribes-nsn.gov
(360) 926 6007

*An on-site walk through will be on **Aug, 29th 2025** for those interested.*

3. INTERVIEW

After reviewing the submissions, the selections committee may elect to conduct interviews with a short-list of proposers.

4. FINAL SELECTION

The Tulalip Tribes of Washington intends to select the proposer that best meets the needs of the Tribes and the criteria set above as determined by the evolution of the submissions received and the interview (if needed). Final selection must be approved by and shall be at the sole

discretion of the Tulalip Tribes' Board of Directors. The Tulalip Tribes reserve the right to select any responsive and responsible proposer they determine.

5. SCOPE OF SERVICES OUTLINE

Description of Requested Services

The contractor will provide:

- Removal
- Disposal
- Preparation
- Repair
- Install

Mandatory bid from Contractor. The bid proposal will need a line by line breakdown of every section.

This will include wages of staff, material cost, equipment, disposal, etc.

A. MINIMUM QUALIFICATIONS

1. Hold a Tulalip Business License, NAOB Certification (if applicable)
2. Demonstrate the ability to successfully complete the removal, disposal, and repair of roofs with at least 3 references in the last 12 months.
3. Be fully insured and bonded including:
 - a. Workers' compensation and employer's liability insurance to the fullest extent required by applicable law;
 - b. Commercial general liability coverage for bodily injury and property damage, including limited contractual liability coverage.
 - c. Contractor shall provide performance and payment bond if selected.

B. QUALIFICATION SUBMITTAL INSTRUCTIONS

Content:

Each Qualification Packet should include the following in this order:

- A. Letter of Intent
 1. Location of Business
 2. Years in Business
 3. Overview or Qualifications to Perform the Work
 4. TERO participation
 5. Examples of similar projects and contact information (phone number and email) for a minimum of three references
 6. Stat of experience working with Tribal Government and or local governments (if applicable)
 7. Statement of capacity to perform work in timely manner
 - a. Number of Employees
 - b. Organization of Project Teams (i.e. Project Manager, Crew Leader, etc.

- c. Inventory of available equipment and apparatus
- d. Certifications or Licenses of Specialized Team Members

- 8. Project Schedule
- 9. Contact Information

It is the objective of the Tribes to maximize the tribal member benefit through subcontracting and employment opportunities throughout this project. For more information about The Tulalip Code, Chapter 9.05 – TERO Code, contact The Tulalip Tribes TERO Department at 6406 Marine Drive, Tulalip, WA, 98271, Office (360) 716-4747 The Tulalip TERO Code is available for review on the Tulalip TERO website:
www.tulaliptero.com.