



# Building Permit Application

For additional application submittal information, please see the pages after this form.

## PROPERTY INFORMATION (site of proposed activity)

Site Address	BIA Allotment Number (if applicable)	Parcel Number
	Nearest Intersection	

Current Use

- Vacant
  Residential
  Commercial
  Institutional/Gov. Facility
  Other:

## APPLICANT INFORMATION

Applicant Name(s)	Primary Telephone Number
Mailing Address	Secondary Telephone Number
	Email Address

Relationship to Property Owner

- Self
  Contractor
  Employee
  Other:

## PROPERTY OWNER INFORMATION (if different than applicant)

Property Owner Name(s)	Primary Telephone Number
Mailing Address	Secondary Telephone Number
	Email Address

## PROPOSED ACTIVITY

- |  |   |
|--|---|
| <input type="checkbox"/> New Single Family Residence                 | <input type="checkbox"/> Remodel/Repair in Single Family Residence        |
| <input type="checkbox"/> New Addition to Existing Building           | <input type="checkbox"/> Roof Repair                                      |
| <input type="checkbox"/> New Modular/Mobile Home                     | <input type="checkbox"/> Deck Repair/Stair Repair                         |
| <input type="checkbox"/> New Accessory Structure (e.g. shed, garage) | <input type="checkbox"/> Dock Repair/Bulkhead Repair                      |
| <input type="checkbox"/> New Beach Access Structure or Dock          | <input type="checkbox"/> Remodel/Repair in Commercial/Industrial Building |
| <input type="checkbox"/> New Commercial/Industrial Building          | <input type="checkbox"/> Tenant Improvement (Seattle Premium Outlets)     |
| <input type="checkbox"/> New Accessory Dwelling Unit                 | <input type="checkbox"/> Wireless Communication Facility Updates          |
| <input type="checkbox"/> Other:                                      |   |

TDS-40910 10/2023

**GENERAL PROJECT DESCRIPTION**

Proposed Use

Residential  Commercial  Institutional/Gov. Facility  Other:

**PROJECT DETAILS**

Square Feet of New Construction (if applicable)		Market Value of Construction ( <a href="#">definition</a> )
New Single Family Residence (if applicable)		New Modular/Mobile Home Size (if applicable)
Number of Bedrooms	Number of Bathrooms	<input type="checkbox"/> Single-Wide <input type="checkbox"/> Double-Wide <input type="checkbox"/> Triple-Wide

Which of these services are currently available at the site?

Public Water  Individual Well  Public Sewer  Septic System

Does the activity involve or require the removal or placement of dirt, gravel, sand, etc.?

No  Yes If yes, approximate square feet:

**APPLICANT SIGNATURE**

I hereby certify that I have prepared this application and site plan and that, to the best of my knowledge, the information provided is complete, accurate, and a true representation of the proposed development, I further attest that I have the authority to submit this application and agree to comply with any and all conditions of development permit approval. I agree to provide any additional information required and understand that if the scope of the project is modified, a new application may be required.

Signature Date	Applicant's Signature
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# Application Submittal Information

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## SUBMITTAL INSTRUCTIONS

Please submit all permit applications and plans to [permits@tulaliptribes-nsn.gov](mailto:permits@tulaliptribes-nsn.gov)

**Note:** Paper submittals can be accepted on a case-by-case basis if there is a hardship.

## SUBMITTAL REQUIREMENTS

- 1. BUILDING PERMIT APPLICATION.** Please ensure the application is signed and dated.
- 2. PROPERTY OWNERSHIP DOCUMENTATION** such as a Title or Lease to the property.
- 3. SITE PLAN.** See example on next page. The Site Plan includes property boundaries, all existing and proposed buildings and structures, dimensions, distance to property lines, roads, right-of-ways, utilities, and waterbodies. (A survey may be required if project takes place near property line setbacks).
- 4. GENERAL LOCATION MAP.** The map must show an area at least 500 feet in all directions from the project boundary.
- 5. STRUCTURAL DESIGN PLANS and SPECIFICATIONS** with WA state engineer stamp that meet the 2015 International Building Code as adopted and referenced in Chapter 7.20:  
<http://www.codepublishing.com/wa/Tulalip/>
- 6. PERMIT FEES.** For a list of up to date permit fees check the Planning Dept website:  
<https://www.tulaliptribes-nsn.gov/Base/File/TTT-Title-7-Permit-Fees-20230728>

## INTAKE

After submittal your application will be reviewed for completeness. Within a couple days Planning Dept. staff will respond with a permit reference number, permit fees, and estimated review time. If the application is incomplete or additional submittal requirements are required, Planning staff may request one or more of the following depending on the nature of the project:

- Tulalip Utility Hook-Up Agreement
- Well or Septic Tank Permits
- Topographic Map
- Drainage Plan
- Erosion Control Plan
- Environmental Checklist
- Cultural Survey
- Traffic Study
- Property Survey
- Mobile Home Manufacturer Specifications
- Mitigation or Restoration Plan
- Environmental Lands Impact Avoidance & Minimization Form

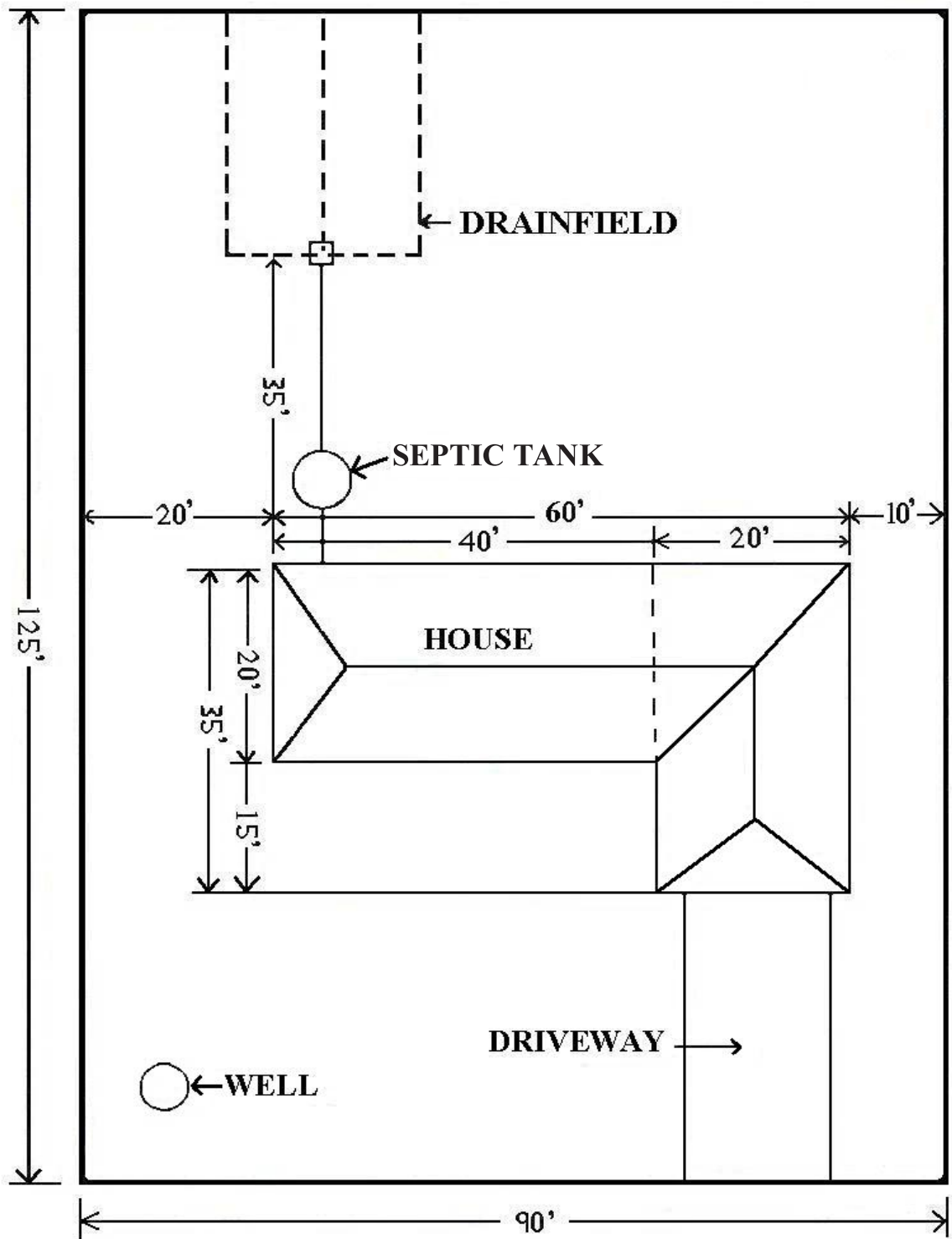
## REVIEW PROCESS

Your complete application will be reviewed by multiple Tribal departments for consistency with Tulalip Tribal Codes. All contractors and subcontractors doing business in Tulalip are required to have a current Tulalip Business License and may also be subject to TERO review. Please contact these Departments prior to construction to confirm what may be required for your project.

Tulalip Tax & Licensing Department: **360-716-4211**

Tribal Employment Rights Office: **360-716-4629**

# Site Plan Example



SCALE 1"=20'

