



**TANF**  
Temporary Assistance  
for Needy Families

## Work Participation Activity Log

Please **DO NOT** total your work participation or travel time in the *Total Hrs/Codes* area; this needs to be left blank for your Case Manager to total your hours. All travel time must be recorded accurately. Travel time for an activity should be the amount of time going from your home to your destination and back home.

**MUST ATTACH VERIFICATION OF APPOINTMENTS & ACTIVITIES TO RECEIVE WORK PARTICIPATION HOURS**

<b>Client Name:</b>		<b>CIF#:</b>	
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<b>Reporting Dates:</b>		<b>Due By:</b>	
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<b>Week 1:</b>					
Date	Time IN	Time OUT	Activity or Appointment (Must be listed within your SSP)	Travel Time	Total Hrs/Codes (Office Use Only)
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<b>Week 2:</b>					
Date	Time IN	Time OUT	Activity or Appointment (Must be listed within your SSP)	Travel Time	Total Hrs/Codes (Office Use Only)
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TDS-38955 (10/2022)

**Work Participation Activity Log**

<b>Week 3:</b>					
Date	Time IN	Time OUT	Activity or Appointment (Must be listed within your SSP)	Travel Time	Total Hrs/Codes (Office Use Only)
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<b>Week 4:</b>					
Date	Time IN	Time OUT	Activity or Appointment (Must be listed within your SSP)	Travel Time	Total Hrs/Codes (Office Use Only)
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<b>Week 5:</b>					
Date	Time IN	Time OUT	Activity or Appointment (Must be listed within your SSP)	Travel Time	Total Hrs/Codes (Office Use Only)
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