



# Grading Permit Application

For additional application submittal information, please see the pages after this form.

## PROPERTY INFORMATION (site of proposed activity)

Site Address	BIA Allotment Number	Parcel Number
	Land Area (Acres)	Nearest Intersection

Current Use

- Vacant
  Residential
  Commercial
  Institutional/Gov. Facility
  Other:

## APPLICANT INFORMATION

Applicant Name(s)	Primary Telephone Number
Mailing Address	Secondary Telephone Number
	Email Address

Relationship to Property Owner

- Self
  Contractor
  Employee
  Other:

## PROPERTY OWNER INFORMATION (if different than applicant)

Property Owner Name(s)	Primary Telephone Number
Mailing Address	Secondary Telephone Number
	Email Address

## PROPOSED ACTIVITY

- |   |  |
|---|--|
| <input type="checkbox"/> Grading less than one acre                                     | <input type="checkbox"/> New culvert               |
| <input type="checkbox"/> Grading more than one acre                                     | <input type="checkbox"/> Repair or replace culvert |
| <input type="checkbox"/> Grading in or near a wetland, stream, or buffer                | <input type="checkbox"/> Utility work              |
| <input type="checkbox"/> Clearing vegetation in or near a wetland, stream, or shoreline | <input type="checkbox"/> Right-of-way work         |
| <input type="checkbox"/> Other:   |  |

## PERMIT APPLICATION ASSISTANCE (if applicable)

- I'd like to request Site Plan Assistance  
 I'd like to request a third party consultant for Mitigation Design Assistance

**ENVIRONMENTALLY SENSITIVE AREA AVOIDANCE AND MINIMIZATION (if applicable)**

Were steps taken to completely avoid impacts to environmentally sensitive areas?  
 Yes  No  Unsure

Were steps taken to minimize impacts to environmentally sensitive areas?  
 Yes  No  Unsure

*If unsure, contact the Planning Department for maps showing environmentally sensitive areas.*

**GENERAL PROJECT DESCRIPTION**

Proposed Use  
 Residential  Commercial  Institutional/Gov. Facility  Other:

**PROJECT DETAILS**

Square Feet of Grading Area	Number of Cubic Yards to Be Removed
Square Feet of New Impervious Surface	Number of Cubic Yards to Be Added
Number of Trees to Be Removed	Board Feet of Timber

Which of these services are currently available at the site?  
 Public Water  Individual Well  Public Sewer  Septic System

**APPLICANT SIGNATURE**

**I hereby certify that I have prepared this application and site plan and that, to the best of my knowledge, the information provided is complete, accurate, and a true representation of the proposed grading activity. I further attest that I have the authority to submit this application and agree to comply with any and all conditions of the grading permit, if approved. I agree to provide any additional information required and understand that if the scope of the project is modified, a new application may be required.**

Signature Date	Applicant's Signature
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# Application Submittal Information

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## SUBMITTAL INSTRUCTIONS

Please submit all permit applications and plans to [permits@tulaliptribes-nsn.gov](mailto:permits@tulaliptribes-nsn.gov)

**Note:** Paper submittals can be accepted on a case-by-case basis if there is a hardship.

## SUBMITTAL REQUIREMENTS

- 1. GRADING PERMIT APPLICATION.** Please ensure the application is signed and dated. Write “N/A” for those questions that do not pertain to your proposal.
- 2. PROPERTY OWNERSHIP DOCUMENTATION.** Such as a Title or Lease to the property.
- 3. SITE PLAN.** See example on next page. The Site Plan includes the grading area, property boundaries, all existing buildings and structures, dimensions, distance to property lines, roads, right-of-ways, driveways, utilities, and waterbodies (i.e. lakes, streams, wetlands).
- 4. GENERAL LOCATION MAP.** The map must show an area at least 500 feet in all directions from the project boundary.
- 5. BASE FEE: \$50.** Additional permitting fees may apply. Please reference Tulalip Tribes Permit Fee Schedule: <https://www.tulaliptribes-nsn.gov/Base/File/TTT-Title-7-Permit-Fees-20230728>

## INTAKE

After submittal your application will be reviewed for completeness. Within a couple days Planning Dept. staff will respond with a permit reference number, permit fees, and estimated review time. If the application is incomplete or additional submittal requirements are required, Planning staff may request one or more of the following depending on the nature of the project:

- Environmental Checklist
- Topographic Map
- Stormwater Pollution Prevention Plan
- Site Development Plan
- Geotechnical Report
- Wetland Delineation
- Other if needed
- Mitigation or Restoration Plan
- Cultural Survey
- Drainage Plan
- Property Survey
- Liquefaction Study
- Environmental Lands Impacts Avoidance and Mitigation Form

## REVIEW PROCESS

Your complete application will be reviewed by multiple Tribal departments for consistency with Tulalip Tribal Codes and 2015 IBC. You are also required to contact the following departments and utility companies before commencing any grading activity within the Tulalip Reservation:

Gas (Puget Sound Energy): **888-225-5773**

Power (Snohomish County PUD): **425-783-8272**

Water/Sewer (Tulalip Utilities Dept.): **360-716-4840**

Telephone/Cable (Salish Networks): **888-799-8079**

Tulalip Tax & Licensing Dept.: **360-716-4211**

Telephone/Cable (Frontier): **800-961-0470**

Tulalip Cultural & Archaeological Resources Dept.: **425-239-0182**

# Site Plan Example

