

## Higher ED Policy Agreement. August 2021

- b. Students must submit the program outline and requirements in advance to receive approval for funding.
  - c. Must be going toward an employment opportunity.
  - d. Proper paperwork must be provided to education department before funding will be approved.
  - e. FASFA results are required while attending a nationally accredited institution. If the institution does not accept FAFSA, this requirement will be waived.
  - f. Continuing education courses are not funded.
2. High School Completion/GED
    - a. Parking Fee/Bus Pass, Books/Supplies, and Transportation Allowance will be funded with proper documentation provided.
    - b. GED classes will be funded.
      - i. Testing fee and up to three (3) retakes of each test will be funded.

### Documentation Requirements

1. Tuition
2. Proof of registration and/or class schedule
3. Tuition statement/invoice
4. Books/supplies
5. Class schedule
6. Stipend
7. Grades from previous term
8. Room/board
9. Copy of lease and W-9 from landlord
10. Experienced Students (lump sum)
  - a. Receipts (within 2 weeks); tuition, rent, subsequent receipts due by the 10<sup>th</sup> of each month. All other documentation required from above.

**\*\*NO FUNDING WILL BE DISBURSED UNTIL ALL DOCUMENTS ARE PROVIDED\*\***

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Student Printed Name

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Student Signature

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Date