b. Students must submit the program outline and requirements in advance to receive approval for funding.

c. Must be going toward an employment opportunity.

d. Proper paperwork must be provided to education department before funding will be approved.

e. FAFSA results are required while attending a nationally accredited institution. If the institution does not accept FAFSA, this requirement will be waived.

f. Continuing education courses are not funded.

2. High School Completion/GED
   a. Parking Fee/Bus Pass, Books/Supplies, and Transportation Allowance will be funded with proper documentation provided.
   b. GED classes will be funded.
      i. Testing fee and up to three (3) retakes of each test will be funded.

Documentation Requirements

1. Tuition
2. Proof of registration and/or class schedule
3. Tuition statement/invoice
4. Books/supplies
5. Class schedule
6. Stipend
7. Grades from previous term
8. Room/board
9. Copy of lease and W-9 from landlord
10. Experienced Students (lump sum)
   a. Receipts (within 2 weeks); tuition, rent, subsequent receipts due by the 10th of each month. All other documentation required from above.

**NO FUNDING WILL BE DISBURSED UNTIL ALL DOCUMENTS ARE PROVIDED**

____________________  ______________________   __________
Student Printed Name   Student Signature   Date