

2021 Annual General Council and Procedures

WHEREAS, the Board of Directors is the governing body of the Tulalip Tribes under the Constitution and Bylaws of the Tribe approved by the United States Commissioner of Indian Affairs and the Secretary of the Interior on January 24, 1936, pursuant to the Act of June 18, 1934 (48 Stat. 984, 25 U.S.C. §476); and

WHEREAS, the Board of Directors is empowered by Article VI, Section 1 (L) & (R) of the Tulalip Constitution to take necessary actions to protect the health and welfare of the Tulalip community, and

WHEREAS, the Covid-19 pandemic continues in our community and Tribal medical officials have strongly advised against holding an in-person gathering of the General Council membership in March of 2021, and

WHEREAS, the Tulalip Constitution, Article IV, Section 5 provides that all elections shall be held in accordance with the rules and regulations adopted by the Board of Directors, and

WHEREAS, because large public gatherings have been prohibited due to the continuing public health crisis, the Board has found it necessary to adopt a walk-thru; 2, day in person vote and/or an absentee mail election procedures for the 2021 Board officer position and motion.

NOW THEREFORE BE IT RESOLVED that:

- (1) The Board of Directors hereby establishes rules and regulations for the 2021 Board Elections pursuant to Article IV, Section 5, such that:
 - a. The 2021 Board Elections shall be conducted by a walk-thru in person voting , a 2 day process and/or by absentee ballot.
 - b. The Board approves the attached rules and procedures for the 2021 Elections for Tulalip Board of Directors, Board Officer Positions and Motions
 - c. All Election Ordinance procedures and Election SOP's shall also apply to the 2021 election to the extent they are not in conflict with the attached rules and procedures.
 - d. The in-person 2021 General Council meeting is cancelled due to the continuing pandemic public health emergency.

ADOPTED by the Board of Directors of the Tulalip Tribes of Washington at a special meeting assembled on the 17th of February 2021, with a quorum present, by a vote of 6 for and 0 against and 0 abstaining.

THE TULALIP TRIBES OF WASHINGTON



Teri Gobin, Chairwoman

ATTEST:



Mel Sheldon, Jr. Secretary

2021 Annual General Council Procedures

Adopted by Resolution 2021- 75

In response to the COVID-19 pandemic emergency, voting in the 2021 General Council Board of Directors election will be conducted with a walk thru option or absentee ballot. The 2021 Annual General Council Meeting is cancelled any in person meeting.

The following procedures shall govern the 2021 Board Elections, Board Seat Positions and Motions. All Election Ordinance procedures and Election SOP's shall also apply to the 2021 election to the extent they are not in conflict with the following voting procedures, board officer positions and motions.

Who Qualifies as an Eligible Voter: all enrolled members of the Tulalip Tribes eighteen (18) years of age older on or before March 20, 2021 ballot shall have the right to vote in the 2021 Board Election, Board Officer Positions and Motions.

Absentee Vote: All persons wishing to vote absentee in the 2021 Board Elections, Board Seat Positions and Motions, must register for an absentee ballot with the Election Committee. This registration will apply towards the 2021 Board Elections, Board Seat Positions and Motions – you will not be able to vote in person for either election if you request an absentee ballot.

2021 BOARD ELECTION SCHEDULE

1.	March 5 th from 9:00AM- 3:00PM	Motions Due to Board Staff
2.	March 17 th at 12:00 PM	Last date and time to request an absentee ballot - No.1 and No. 2
3.	March 18 th at 4:00PM	Last date ballot No.1 must be received at the designated UPS location
4.	March 19 th – March 20 th from 7:00AM-6:00PM	In Person Voting Ballot No.1
	March 20 th 6:30PM	Result accounted live Tulalip TV and iamtulalip.com
5.	April 2 nd – Friday	Swearing In
6.	April 8 th at 4:00PM	Last date ballot No. 2 must be received at the designated UPS location
7.	April 9 th – April 10 th from 7:00AM-6:00PM	In Person Voting Ballot No. 2
8.	TBA? Special	The Officer positions will resume elected if applicable and Motions will be reviewed for ratification.

Board of Directors Candidates Ballot No.1

In person voting will be from 7:00AM-6:00PM March 19th and March 20th 2021.
Absentee count will start at 5:00AM until completed March 19th, 2021.

Board of Directors Officer Position and Motions Ballot No. 2

In person voting will be from 7:00AM-6:00PM April 9th and 10th, 2021.
Absentee count will start at 6:00AM until completed April 9th, 2021.

Ballot No. 2 be mailed to the designated Mailing Address listed on the registration form.

Board of Directors Officer Positions

Officer positions consists of:

- Chair
- Vice Chair
- Secretary
- Treasure.

The Board members will declare what officer position they are running for, in writing by March 22 at 4:00Pm to the election staff – by email.

They can run for more than one position. If a Board of Directors is elected for more than one position they will select in writing which seat they will accept or deny. The runner up will be next in line, they will also need to accept or deny the position in writing.

Motions

Rules to Making a Motion

All motions must be submitted between 9:00AM-3:00PM on March 5, 2021 at the Board receptionist desk, 3rd Floor or email: bodofficestaff@tulaliptribes-nsn.gov same hours as above. Hand delivered motions will be time stamped and a copy will be given to the motion maker.

Motion Submittal Form will be available:

- Mailing to all eligible Tulalip Tribal Member voters with mailing addresses on file with the Tulalip Tribes.
- Available on iamtulalip.com
- Request in Email - bodofficestaff@tulaliptribes-nsn.gov
- Sent out by Tulalip Media and Marketing

The motion makers and the person who seconds the motion must sign the motion submittal form (digital signature is acceptable). If there is not a second signature it will

not be an acceptable motion. Forms will include Signature, printed name, contact information, enrollment Numbers, the motion and statement to support the motion.

Tribal members can only submit 1 motion per person.

Motions will be first come first service to be placed on ballot.

The approved motions will go on ballot #2 they will read: Vote FOR, AGAINST OR ABSTAIN.

Review Process

Once the motions are accepted they will be reviewed by the Office of Reservation Attorney, Office of Budget Financial Manager and Appropriate entity (if applicable). The Board will remove any unconstitutional or personnel issues.

If there are similar motions staff can work the motion makers to combine a motion.

Voters Guide

The motions that meet the above criteria will be added to a voters guide. The motion maker will be required to write their supporting statement on why they are for the motion. Additional information will be provided by regarding the motion for membership to make a decision (may include; cost, timelines, feasibility etc).

The guide will be mailed to each Tulalip Tribal Members over the age of 18 as of March 20, 2021. It will also be available on iamtulalip.com

ABSENTEE BALLOTS PROCESS

The Voter Registration Form for Absentee Ballots must be **received by the Elections Office on or before March 17, 2021 at 4:00PM.**

Election staff is strongly encouraging the Voters to Register for Absentee Ballots

Absentee Registration Form will be accessible by:

- Mailing to all eligible Tulalip Tribal Member voters with mailing addresses on file with the Tulalip Tribes.
- be available on the Tulalip Elections website at: <https://www.tulaliptribes-nsn.gov/>
- By request in Emails
- Sent out by Tulalip Marketing and Media
- Forms will be available at multiple Tribal Entities and Departments.

How to submit your Absentee Registration Form

- Requests for absentee ballots may be made by email to: electioncommittee@tulaliptribes-nsn.gov a picture of the attachment or within the context of your email message will be accepted. The request must be clear and legible for verification purposes the document will not be acceptable.
- Election Office, 6406 Marine Drive, Tulalip, WA 98271
- fax to: 360-716-0635
- Drop of Box at Admin or Inside the Building at Drop Box with CSR.

Absentee Ballot Mail Distribution: All request will be mailed in preprinted envelopes. All absentee ballots with instructions will be mailed out by the Elections staff to voters who registered. Ballots will be mailed to the tribal member address listed on the absentee registration form. To avoid undue delay in the delivery of the absentee ballot, they will be mailed via regular mail, not certified mail. If a member moves in-between mailing of any of the ballots, it is there responsibility to update the address with Elections Office.

Absentee Ballot Submission Process: All voters will be provided instructions how to submit their absentee ballot.

- Fill out ballot with a – ball point pen that is black or blue.
- Place Ballot into the provided security sleeve
- Place the security sleeve into the provided return envelope, must have following information to be valid:
 - **Voter signature**
 - **Tribal Enrollment Number**

Voters may mail or drop off their completed ballot submission to:

Tulalip UPS Store, located at: 8825 34th Ave NE Ste L, Tulalip, WA 98271.

All ballots must be received at the above address no later than March 18, 2021 4:00 PM.

Completed Absentee Ballot Pick Up Process by Election Staff: Prior to picking up the absentee ballots at the UPS ballot receiving location, the number of issued absentee ballots will be given to the Chief Financial Officer, or designee. At 4:00pm on March 18th, 2021, the Chief Financial Officer or designee, and two Election staff members will go to the designated UPS mailing location and pick up the absentee ballots and count the number of the ballots.

The ballots will be placed in a large box or envelope and sealed for transportation. Verification of the number of ballots will be documented and be signed by the Chief Financial Officer, or designee, and the Election staff member. The Ballots will be secured inside the voting machine and stored in a secure room.

Ballot Certification Process: The first day of the elections, the Election Staff verify the number of ballots received to match the number document the night before. The ballots will be reconciled with the absentee registration forms to certify the absentee ballots' validity. The signature must match the signature on the absentee registration form. If the signature do not match, or ineligible the absentee ballot will be considered invalid and will

not be counted. Declaring the absentee ballot invalid based on non-matching signatures shall require the concurrence of the Election staff and the Chief Financial Officer, or designee. All ballots deemed invalid shall be retained with the Election Office.

The Election staff shall open envelopes containing absentee ballots with verified signatures by separating ballot envelopes from signature envelopes to secure the confidentiality of the voted ballots. The envelopes containing the absentee ballots shall be opened, counted, and the ballots shall be deposited into the ballot box/machine.

Lastly, the absentee ballots in the voting machine shall be reconciled with the total number of absentee ballots returned as marked on the envelope containing absentee ballots and recorded by the Chief Financial Officer, or designee.

Absentee Ballot No. 2- Board Officers and Motions:

The Absentee Ballot will be processed in the same manner as Ballot No. 1, except all Ballot No. 2's for Officers and Motions must be received at the designated UPS collection location by April 8 at 4:00 PM.

Votes shall be tabulated and recorded in the manner set forth in the Election Ordinance.