



REQUIREMENTS FOR
ASSIGNMENT OF LEASE
(Revised 30 Year Lease)

All requirements are due the 2nd to last Monday of each month, to be approved the 1st Saturday of the following month.

- Complete Assignment Request form
- Credit Application for new purchaser
- Copy of the sale contract must be provided to the Leasing Department
- Lease account and Water/Sewer accounts **MUST BE PAID** up to date prior to the transfer of this lease by assignment
- Provide proof that all taxes are paid up to date from the Snohomish County Assessors.
- Processing Fee of \$200 is paid in advance to Leasing Department
- Transfer Fee of 6%-8% of Gross Sale Price of home to be paid within 30 days of the approval of Assignment.
- “Consent of Lessor and Assignment” completed and notarized.