Short Term Rental Permit Application Form



For additional application submittal information, please see the pages after this form.

PROPERTY INFORMATION (site of prop	posed activity)			
Site Address	BIA Allotment Number	Parcel Number		
	Property Size (Acres)	Nearest Intersection		
Current Use Description (e.g., primary hom	e with ADU on public water with sep	perate septic systems)		
APPLICANT INFORMATION				
Applicant Name(s)	Primary Telephone Num	Primary Telephone Number		
Mailing Address	Secondary Telephone N	Secondary Telephone Number		
	Email Address	Email Address		
Relationship to Property Owner				
	Other:			
PROPERTY OWNER INFORMATION (if of Property Owner Name(s)		Primary Telephone Number		
Mailing Address	Secondary Telephone N	Secondary Telephone Number		
	Email Address	Email Address		
OPERATOR INFORMATION (if different		out town vontal (CTD)		
Operator Name(s)	· · · · · · · · · · · · · · · · · · ·	ermission to operate a short term rental (STR). Primary Telephone Number		
Mailing Address	Secondary Telephone N	Secondary Telephone Number		
	Email Address	Email Address		
SHORT TERM RENTAL BUSINESS INFO	DRMATION			
Business Name	Business Owner Name(s	5)		
Tulalip Business License Number	Primary Telephone Num	Primary Telephone Number		
Mailing Address	Secondary Telephone N	Secondary Telephone Number		
	Email Address	Email Address		

LOCAL CONTACT PERSON INFORMATION	N			
☐ Same as Applicant ☐ Same as Busines	s Owner	Same as Property Owner	Same as Operator	
Local Contact Person Name		Primary Telephone Number		
Mailing Address		Secondary Telephone Number		
		Email Address		
GENERAL PROJECT DESCRIPTION				
PROJECT DETAILS				
Which of these services are currently available at the site? □ Public Water □ Individual Well □ Public Sewer □ Septic System				
Type of of short term rental Hosted Unhosted Individual Room Accessory Dwelling Unit Single Family Home				
Total number of bedrooms associated with s 1 2 3 4 5 6	hort term	rental		
Short term rental advertising sites				
	stay.com			
Other: Other:		∐ Other:		
APPLICANT ATTEST				
I attest that the owner of said business and/or property operates only one short term rental property within the boundaries of the Tulalip Reservation and that said short term rental is advertised with an accurate occupancy load as stated in section TTT 7.10.120 Short Term Rentals 3 (i).				
APPLICANT SIGNATURE				
I hereby certify that I have prepared this application and site plan and that, to the best of my knowledge, the information provided is complete, accurate, and a true representation of the proposed activity. I further attest that I have the authority to submit this application and agree to comply with any and all conditions of this permit, if approved. I agree to provide any additional information required and understand that if the scope of the project is modified, a new application may be required.				
Signature Date	Applica	nt's Signature		

Application Submittal Information

SUBMITTAL INSTRUCTIONS

Please schedule a pre-application meeting for short term rentals prior to submittal to confirm all applicable code requirements. Prior to scheduling an application meeting please review Tulalip Tribes short-term rental code to review all applicable regulations.

TTT 7.10.120 Short-term rentals

https://www.codepublishing.com/WA/Tulalip/#!/Tulalip07/Tulalip0710.html#7.10.120

Once all documents are ready please submit applications to the Tulalip Planning Department: **permits@tulaliptribes-nsn.gov**

Note: Paper submittals can be accepted on a case-by-case basis if there is a hardship.

SUBMITTAL REQUIREMENTS

- **1.** Property ownership documentation. Such as a title, deed, or county Assessor records that list the current property owner.
- **2.** Applicant must provide an as-built septic design and a copy of an up-to-date septic system inspection with their permit application (if applicable).
- **3.** General Location Map. The map must show and area of at least 500 feet in all directions from project boundary.
- **4.** Site Plan, see example on next page. Site plan should identify the short term rental structure along with septic system information and required off street parking and access. If multiple units are on site and some units are for the host and others for short term renters that should be identified on the site plan.
- **5.** Short Term Rental Application Fee: \$150.00. Please reference Tulalip Tribes Permit Fee Schedule https://www.tulaliptribes-nsn.gov/Base/File/TTT-Title-7-Permit-Fees-20230728

INTAKE

After submittal your application will be reviewed for completeness. Within a couple days Planning Dept. staff will respond with a permit reference number, permit fees, and estimated review time. If the application is incomplete or additional submittal requirements are required, Planning staff may request one or more of the following depending on the nature of the project:

- Survey of property showing if there is tideland encroachment
- Floor plan with fire exits and escape routes
- · Guest rules list and emergency contact
- Tulalip utility hook-up agreement
- Well or septic tank designs
- Other plans, statements, and documents as reasonably required for the evaluation of the proposal

REVIEW PROCESS

Your complete application will be reviewed by multiple Tribal departments for consistency with Tulalip Tribal Codes and 2015 IBC. You are also required to contact the following departments before commencing your short term rental:

Water/Sewer (Tulalip Utilities Dept.): 360-716-4840 Tulalip Tax & Licensing Dept.: 360-716-4211

Pacific Rim Building Codes: 425-239-2472

Site Plan Example

