



THE TULALIP TRIBES OF WASHINGTON

REQUEST FOR PROPOSALS (RFP)

Interior Aluminum & Glass Storefront Infill

Executive Suite – Tulalip Administration Building

Contracting Officer: Sam Davis, COO

1. INTRODUCTION

The Tulalip Tribes of Washington is soliciting proposals from qualified contractors to furnish and install an interior aluminum and glass storefront and door system to replace an existing wood barn door assembly at the Executive Suite within the Tulalip Administration Building.

2. PROJECT LOCATION

Tulalip Administration Building – Executive Suite
6406 Marine Drive
Tulalip, Washington.

3. PROJECT DESCRIPTION

Replace existing interior sliding barn door assembly with a new aluminum and glass storefront system including a centered hinged glass door with sidelites and transom infill panels to provide enhanced privacy and acoustic separation.

4. EXISTING CONDITIONS

Approximate opening size is 5'-3" wide x 8'-10" tall (Contractor to field verify). Remove the existing barn door and associated hardware, including magnetic lock. Entry/exit controls remain in place. Attach new storefront system through the existing wood casing into existing framing.

Site visits are encouraged. The space is available for review between 8:30 a.m. and 3:30 p.m., Monday through Friday. Contractors shall coordinate access with Felicia Stripling at fstripling@tulaliptribes-nsn.gov to review and verify existing conditions at the opening.

5. SCOPE OF WORK

Provide demolition, storefront framing, tempered glazing, centered 3'-0" x 7'-0" door, hardware, access control coordination with TDS Security. Visual privacy glazing, improved acoustic performance, finish trim, protection of adjacent surfaces, and complete operational system. Matching the adjacent aluminum and glass entry into the Tulalip Board room. Repair existing penetrations to minimize visibility of the existing hardware installation. See Exhibit C for a detailed description of the scope of work.

6. PROPOSAL REQUIREMENTS

Include lump sum price, alternates, schedule, product data, executed special conditions documents. Proposal shall include:

- Complete quote with pricing, detailed confirmation of scope of work and product specifications.
- Milestone Schedule
- Completed Proposal Form – Exhibit D
- Executed Special Condition Form - Exhibit B

7. EVALUATION CRITERIA

Price, schedule, TERO compliance, and overall value to the Tulalip Tribes.

8. CONTRACT REQUIREMENTS

The selected contractor shall execute the Tulalip Tribes Standard Construction Agreement. A copy of the form of agreement is provided as Exhibit A.

The Tulalip Tribes' contract form shall be accepted as issued unless the proposer clearly identifies specific requested exceptions or qualifications in its proposal. Failure to identify requested exceptions in writing shall be deemed acceptance of the Tulalip contract form without modification.

In the event of a conflict between the Tulalip contract and the proposer's standard terms and conditions, the Tulalip contract shall govern. Any terms or conditions included in the proposer's proposal that are inconsistent with the Tulalip contract are rejected unless expressly agreed to in writing by the Tulalip Tribes.

All costs incurred in the preparation and submission of a proposal are the sole responsibility of the proposer. The Tulalip Tribes shall not be responsible for any proposal preparation costs.

Issuance of this RFP does not oblige Tulalip Tribes to award a contract. The Tulalip

Tribes reserve the right to:

- Reject any or all proposals
- Waive informalities or irregularities
- Cancel the solicitation
- Negotiate scope or pricing
- Award in whole or in part
- Decline to award

Award is contingent upon funding, availability and approval by the Contracting Officer.

9. SCHEDULE

RFP Issue Date: February 18, 2026

Last Day for Questions: March 3, 2026

Proposal Due: No later than 2:00 pm Local Time, March 10, 2026

Anticipated Award: April 8, 2026

Target Installation: June 22, 2026

10. QUESTIONS

All questions shall be submitted in writing to:

Jason Crain, Sr. Project Manager

The Wenaha Group

jasonc@wenahagroup.com

11. EXHIBITS

A. Tulalip Contractor Agreement

B. Special Condition Documents

C. Detailed Scope of Work

D. Proposal Form

E. Photos of Existing Conditions

Exhibit A

INDEPENDENT CONTRACTOR AGREEMENT

This Independent Contractor Agreement ("the Agreement") is effective on _____, by and between the Tulalip Tribes ("Tulalip"), 6406 Marine Drive, Tulalip, WA 98271, and the undersigned Independent Contractor, _____ ("Contractor"), whose mailing address is _____

1. **PURPOSE.** The purpose of this Agreement is for the Contractor to provide services as a consultant, as specified in Section 4, Exhibit A.
2. **TERM OF SERVICES.** This Agreement shall commence upon its effective date and shall terminate on _____, provided that the parties have the power of early termination provided below. Holding over beyond the term shall not renew this Agreement. Payments made or work completed after the term of this Agreement shall not cause this Agreement to be renewed. Any modification or renewal of this Agreement shall be in writing and may occur at the absolute discretion of the parties.
3. **SUPERVISION/CONTRACT OFFICER.** Contractor will work independently under the direction Sam Davis, COO of the Tulalip Tribes or their designee.
4. **SCOPE OF WORK.** Attachment A: Scope of Work dated _____ describes the work and deliverables under this Agreement, which are incorporated herein.
5. **CONFIDENTIALITY.** Contractor agrees to maintain the confidentiality of any and all data, information, records, forms, documents, and/or any other proprietary or confidential information provided by Tulalip or acquired by Contractor in the performance of Contractor's services. Contractor further agrees to promptly return to Tulalip any and all such data, information, records/forms/documents, or other proprietary/confidential information that comes into his/her possession by this Agreement upon written request by a duly authorized agent of Tulalip.
6. **RELATIONSHIP OF PARTIES.** The contractor is an independent contractor of Tulalip. Nothing in this Agreement shall be construed as creating an employer-employee relationship, as a guarantee of future employment or engagement or as a limitation upon Tulalip's discretion to terminate this Agreement at any time without cause. Contractor further agrees to be responsible for all of Contractor's federal, state, and local taxes, withholding, social security, insurance, and any other fees or other payments applicable and required to be paid to any government to be paid by Contractor as a result of payments to Contractor under this Agreement. In the event that the Internal Revenue Service should determine that the Contractor is, according to I.R.S. guidelines, an employee subject to withholding and social security contributions, Contractor shall acknowledge, as the Contractor acknowledged herein, that all payments to the

Contractors are gross payments, and the Contractor is responsible for all taxes and social security payments and any other required fees as stated above.

7. **PRODUCT/SERVICE.** Contractor agrees it has no expressed or implied authority to obligate Tulalip for any product or service, except as authorized by a duly authorized agent of Tulalip. All work and work product performed by the Contractor under this Agreement shall be the property of the Tribes.

8. **TRAINING MATERIALS.** Tulalip may use the training materials provided by the Contractor as long as credit is given to the Contractor.

9. **INVOICING AND PAYMENT.** The contractor will invoice Tulalip on a monthly basis. Every invoice shall contain a detailed accounting for all services and fees charged. Payment for an invoice shall be due to the Contractor within 30 days of the invoice delivery date.

The total compensation under this Agreement shall not exceed **[\$Total Amount]**, which includes:

a. **Fixed Fee:** A fixed fee of **[\$Fixed Fee Amount]** for services rendered under this Agreement.

10. **TERMINATION.** Either party may terminate this Agreement with ten working days' written notice. The termination provisions of the Tulalip Government Employee Handbook do not apply to the Contractor. Upon termination, the Contractor shall be entitled to receive payment for all work completed prior to the termination date, provided that proper invoicing and authorization are received from the Contract Officer.

11. **TULALIP DRUG AND ALCOHOL CODE.** Contractor shall abide by the Tulalip Tribes Drug and Alcohol Code TTC 9.35. This requirement does not alter the termination provisions in paragraph 11.

12. **INDEMNITY.** Contractor agrees to indemnify, defend and hold Tulalip and its successors, officers, directors, agents and employees harmless from any and all actions, causes of actions, claims, demands, costs, liabilities, expenses and damages (including attorney's fees) arising out of or in connection with any breach of this Agreement by Contractor or any work provided by Contractor.

13. **MISCELLANEOUS.**

a. **ASSIGNABILITY.** This Agreement may not be assigned by either party without the prior written approval of non-assigning party.

b. **GOVERNING LAW.** This Agreement has been made and shall be governed, interpreted and construed under and in accordance with the laws of the Tulalip Tribes. Any disputes arising under this Agreement shall be decided in the Tulalip Tribal Court. This section shall not be interpreted as a waiver of the Tribes' sovereign immunity.

- c. **SOVEREIGN IMMUNITY.** Nothing in this Agreement shall be interpreted as a waiver of the Tribes' sovereign immunity.
- d. **ENTIRE AGREEMENT.** This Agreement supersedes all prior discussions, agreements, and understandings between Contractor and Tulalip regarding the subject matter hereof and constitutes the entire agreement of Contractor and Tulalip. This Agreement may be amended, modified or supplemented only by a written instrument executed by the parties.

14. SECIAL CONDITIONS.

The Contractor agrees to comply with the Owner's Special Conditions as set forth in **Exhibits B.1 through B.5** which are hereby incorporated by reference and made part of this Agreement. These Special Conditions may include but are not limited to additional project-specific requirements, tribal policies, procedural expectations, and site-specific conduct or reporting protocols. In the event of any conflict between the terms of this Agreement and the provisions contained in Exhibits B.1 through B.6, the terms of this Agreement shall govern unless otherwise expressly stated in writing and agreed to by both parties.

TULALIP TRIBES OF WASHINGTON

_____ Date: _____
_____(Printed Name and Title)

INDEPENDENT CONTRACTOR

_____ Date: _____
_____(Printed Name and Title)

Exhibit B.1

Tulalip Tribes of Washington TERO Requirements

The following outlines the TERO expectations and responsibilities placed on all contractors and sub-contractors doing work on or near the Tulalip Indian Reservation and on Tribal projects off Reservation. If you have any questions or concerns, contact a TERO Compliance Officer.

TERO ACKNOWLEDGMENT:

Requirement: The contractor/employer must comply with all rules and regulations as set forth in the **TERO code 9.05**. This agreement will be affirmed in writing and will be signed and dated by the TERO Manager.

TERO LIAISON:

Requirement: All contractors and employers must designate a responsible company official to coordinate employment, training and contracting activities with the TERO department to ensure the company complies with TERO.

NATIVE AMERICAN OWNED BUSINESS REGISTRY:

Requirement: The TERO Office maintains a certified Native American Owned Business Registry. All the businesses on the registry need to be given the opportunity to bid on any projects that they are qualified for. If they are within 10% of the lowest bid, you need to negotiate to see if they can reduce their price. But the fact remains that the bid will be awarded on price, quality and capability.

TERO COMPLIANCE PLAN:

Requirement: All contractors, sub-contractors and employers must have an approved written compliance agreement filed, negotiated and approved by the TERO Office prior to commencement of any construction activities on the Tulalip Reservation and on Tribal projects off Reservation. There is a 1.75% TERO fee on any projects over \$10,000 to be paid in full or negotiated with the TERO Compliance Officers.

COMPLIANCE PLAN WORKFORCE/KEY EMPLOYEE:

Requirement: Contractors/employers shall be required to hire and maintain as many TERO/Native American preference employees as apply for and are qualified for each craft or skill.

Exception: Prior to commencing work on the Tulalip Indian Reservation, the prospective employer, contractor and sub-contractors shall identify key, regular and permanent employees.

Key employee: One who is in a top supervisory position or performs a critical function such that an employer would risk likely financial damage or loss if that task were assigned to a person unknown to the employer. A maximum of 20% of the workforce may be considered key. A key employee has been on the employers' or contractors' annual payroll for a period of one year continuously in a supervisory capacity or is an owner of the firm. An employee hired on a project-by-project basis shall not be considered a key employee.

TERO HIRING HALL AND RECRUITMENT EFFORTS:

Requirement: The contractor or employer is required to contact the TERO Office for recruitment and placement services in all non-key positions. The TERO Office shall be given a minimum of seventy-two (72) hours to provide a qualified referral. Furthermore, contractors and employers are required to provide the TERO with a written list of their projected workforce needs, job classifications, openings, hiring policies, rate of pay, experience/skill requirements, employment screening procedures and anticipated duration of employment.

NATIVE PREFERENCE:

Requirement: While working within Tribal jurisdiction the contractors and employers must give preference to qualified, Native applicants for all employment positions. The order of preference shall be given to the following persons in the following enumerated order:

1. Enrolled Tulalip Tribal members
2. Spouses, parent of a Tribal member child, biological child born to an enrolled Tulalip Tribal member, current legal guardian of a Tribal member dependent child (with a proper letter of temporary or permanent legal guardianship from a court), or a Tribal member in a domestic partner relationship (with documentation).
3. Other Natives/Indians shall mean any member of a federally recognized Indian tribe, nation or band, including members of federally recognized Alaskan Native villages or communities.
4. Spouse of federally recognized Native American
5. Other

Exception: Where prohibited by applicable Federal Law, the above order of preference set out in subsection 4.2, shall not apply. In such cases preference shall be given in the following:

1. Natives who are local residents
2. Other Natives

Requirement: If the TERO Office is unable to refer an adequate number of qualified, preferred employees for a contractor, TERO will notify the contractor who may fill the remaining positions with non-TERO workers.

Requirement: The contractor is required to notify the TERO Office of all future job openings on the project so that qualified, preferred employees have an opportunity to be dispatched.

JOB QUALIFICATIONS, PERSONNEL REQUIREMENTS AND RELIGIOUS ACCOMMODATIONS:

Requirement: An employer may not use any job qualification criteria or personnel requirements which serve as barriers to the employment of Natives which are not required by business necessity. The TERO

Department will review the job duties and may require the employer to eliminate the personnel requirements at issue. Employers shall also make reasonable accommodation to the religious beliefs and cultural traditions of Native workers.

TRAINING:

Requirement: Contractors / employers may be required to develop on-the-job training opportunities and/or participate in Tribal or local training programs, including upgrading programs, and apprenticeship or other trainee programs relevant to the employer's needs.

LAY-OFFS:

Requirement: In all lay-offs and reductions in force, no preferred employee shall be terminated if a non-preferred employee worker in the same job qualifications is still employed. If an employer lays-off workers by crews, all qualified Native workers shall be transferred to a crew to be retained.

DISCIPLINARY ACTIONS AND TERMINATIONS:

Requirement: Prior to the discipline or termination of any TERO employee, the contractor or employer shall consult with the TERO Compliance Officer to see if they can resolve the issue. The TERO Office is here to help in any way it can. Communication with the TERO Compliance Officers is very important to help ensure the job runs smoothly.

Exhibit B.2

Code of Conduct

The Code of Conduct are established by Tulalip to ensure that a **minimum** standard for contractors and Individual professionalism is maintained on the project. They are intended to eliminate issues arising due to misunderstandings and or poor judgement. Any contractor or contractor personnel found deviating from the established standards will face disciplinary action as deemed appropriate by the Owner or Owner's Representative. It is the responsibility of each contractor to submit this document to each of its employees and Contractors assigned to the project to read, understand, and sign prior to working at this site.

Standard Code of Conduct:

- The contractor's supervisor is required to check in with the Owner's primary contact person each day prior to starting work to apprise the Owner of planned activities from the previous day that did not occur, discuss activities for the day, and determine if any issues related to the contractor's work exist.
- Any damage that occurs to the Owner's property or personal property on the site must immediately be reported to the Owner's primary contact person. A damage report will be generated by the prime contractor.
- When working after normal business hours it is the responsibility of the contractor to ensure all exterior doors are secured as required at the end of the work shift.
- All interior doors will be left as found unless obvious security issues exist. In these cases, the contractor is expected to contact the Owner's Representative for direction.
- Smoking only in designated areas.
- No firearms are allowed on the Owner's property.
- No alcohol or illegal drugs are allowed on the Owner's property.
- No radios or personal music allowed on the Owner's property.
- No improper language and or gestures used by the contractor personnel on the property.
- There will be no improper conduct, communication or fraternizing with the Owner's personnel.
- There will be no use of the Owner's equipment without prior written approval by the Owner.
- All Owner items moved or relocated to facilitate an installation will be put back in the exact location and condition in which it was found.
- There will be no standing on desks, chairs, office equipment or other furniture or furnishings.
- Flooring, furniture and office equipment will be covered adequately to protect it from construction activity.
- Observe safety rules as detailed in the contract documents.
- Leave all personal items on desks and in work areas alone.
- Dress attire will be professional and clean. No sleeveless shirts or shorts.
- Use of Owner's telecommunication is prohibited without permission.
- Contractor ID's bearing the company name will be worn at all times. The Owner may choose to provide ID badges to the contractors.

Contractor/Employee Signature/Date

Exhibit B.3

Affidavit of non-collusion

Firm Name: _____

Instructions: Please return your completed form as part of the Response submittal.

I swear (or affirm) under the penalty of perjury:

1. That I am the Responder (if the Responder is an individual), a partner in the company (if the Responder is a partnership), or an officer or employee of the responding corporation having authority to sign on its behalf (if the Responder is a corporation).
2. That the attached proposal submitted in response to the Request for Proposals has been arrived at by the Responder independently and has been submitted without collusion with and without any agreement, understanding or planned common course of action with, any other Responder of materials, supplies, equipment, or services described in the Request for Proposals, designed to limit fair and open competition.
3. That the contents of the proposal have not been communicated by the Responder or its employees or agents to any person not an employee or agent of the Responder and will not be communicated to any such persons prior to the official opening of the proposals.
4. That I am fully informed regarding the accuracy of the statement made in this affidavit.

Authorized Signature

Responder's firm name: _____

Print authorized representative name: _____ Title: _____

Authorized signature: _____ Date (mm/dd/yyyy): _____

Notary Public

Subscribed and sworn to before me this:

_____ day of _____, _____

Notary Public signature

Commission expires (mm/dd/yyyy)

Exhibit B.5

Certificate of Non-discrimination

The Tulalip Tribes is opposed to any discrimination in subcontracting. Any contractor who contracts with the Tulalip Tribes shall not discriminate against minority, women, or emerging small business enterprises in the awarding of contracts.

By signature of the authorize representative of the bidder/proposer, the bidder/proposer hereby certifies to the Tulalip Tribes that this bidder/proposer has not discriminated against minority, women, or emerging small business enterprises in obtaining any subcontracts; and, further, that if awarded the contract for which this bid or proposal is submitted, shall not so discriminate.

Bidder/Proposer hereby certifies that the information provided above is true and accurate.

Proposer Company Name:		
Street Address:		
City:	State:	Zip Code:
Toll Free Telephone:	Telephone:	Fax:
Federal I.D. or Social Security No.:	E-Mail:	
Type or Print Name of Person Signing:	Title:	
Authorized Signature:		

Exhibit B.4

Debarment Form



Procurement:
Certification Regarding Debarment, Suspension,
and Other Responsibility Matters

- PLEASE READ INSTRUCTIONS ON NEXT PAGE BEFORE COMPLETING CERTIFICATION -

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 13 CFR Part 145. The regulations were published as Part VII of the May 26, 1988 Federal Register (pages 19160-19211). Regulations can be found at ecfr.gov and federalregister.gov.

- 1) The prospective primary recipient certifies to the best of their knowledge and belief that it and its principals:
- a. Are not presently debarred, suspended, proposed for disbarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 - b. Have not within a (3) three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, Tribal, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, Tribal, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - d. Have not within a three-year period preceding this application had one or more public transactions (Federal, State, Tribal, or local) terminated for cause or default.

- 2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective primary participant shall attach an explanation to this proposal.

Business name

Alternative business names

List of principals

Date

Name of authorized representative

Title

Signature

EXHIBIT C

DETAILED TECHNICAL SCOPE OF WORK

- Contractor shall field verify all dimensions and existing conditions prior to fabrication. Provide shop drawings for review and approval before fabrication. No change orders will be approved for failure to verify field conditions.
- For purposes of bidding, assume adequate structural framing exists behind the existing cased opening to support the storefront. Contractor shall verify structural support with Owner prior to installation. Any structural deficiencies discovered after award shall be brought to Owner immediately for direction.
- Contractor shall provide full demolition of the existing barn door system. Package existing door and hardware in a manner suitable for storage and turn over to the Public Works Department.
- Furnish and install interior aluminum storefront framing with tempered glazing, centered hinged frameless glass door, sidelites, and transom panels as required to fully infill the existing opening.
- Aluminum storefront finish shall match existing interior storefront finish (field verify). Sidelites and transom glazing shall be tempered safety glass. The existing finish appears to be dark bronze with chrome door hardware. Custom color will not be required, closet match using the manufacturer's available finishes is acceptable.
- Contractor shall include floor slab modification required for floor pivot/closer installation and restoration of floor finish at the pivot location. Owner will provide carpet materials if required for patching; installation of patch is included in this contract.
- Door shall be a 3'-0" x 7'-0" frameless tempered glass door (nominal 1/2" thick) with polished edges. Provide head and floor pivots with integrated closer. Chrome hardware to match existing boardroom door (push/pull only; manual locking feature is not required). Sidelites and transom glazing shall be tempered safety glass of a thickness typical for interior storefront construction.
- Provide privacy glazing (obscure glass or applied film) at door and sidelites to match door height.
- Provide glazing, perimeter seals, and construction typical of interior storefront systems. Include available manufacturer data regarding acoustic performance. Basic acoustic performance is acceptable; no minimum STC rating is specified.
- Installation shall comply with ADA accessibility requirements including maneuvering clearances, hardware mounting height, and opening force.
- Door shall permit free egress without special knowledge or effort and shall comply with 2015 IBC egress requirements and applicable ANSI standards.
- Coordinate with TDS Security for access control integration and hardware requirements. TDS Security contact: Anthony Groom – agroom@tupaliptribes-nsn.gov
- Replace existing magnetic lock with one compatible with the new framing and hardware configuration. Assume power and control wiring will require modification and routing

through aluminum framing. Magnetic lock, low-voltage wiring modifications, and related electrical work are included in this contract.

- Provide reinforced framing as required to support door hardware and magnetic lock loads.
- Include in price the TERO fee of 1.75% of the value of the work.
- Provide a lump-sum price and voluntary alternates as recommended.
- Permit requirements are not yet determined. Do not include permit fees in the proposal, if required fees will either be paid by the Owner or added to the final contract amount.
- Provide minimum one-year warranty on materials and workmanship.

Exhibit D

Proposal Form

Firm Name: _____

The Undersigned offers and agrees to provide construction services for the Tulalip Tribes.

The proposer understands that any false statement may disqualify this proposal from consideration or be cause for contract termination.

The proposer certifies that it does not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, handicap, financial ability, age or other non-job-related factors.

Washington UBI Number: _____ Expiration Date: _____

- | | |
|--|--|
| <input type="checkbox"/> Resident Firm | <input type="checkbox"/> Non-resident Firm |
| <input type="checkbox"/> Corporation | <input type="checkbox"/> Partnership |
| <input type="checkbox"/> Sole Proprietor | <input type="checkbox"/> Joint Venture |
| <input type="checkbox"/> Other _____ | |

Has your firm ever been disqualified by a government agency from bidding or proposing on a Tribal and/or public project? _____ (yes/no)

If the answer is yes, explain the circumstances, project, contracting agency and date. State the reason for disqualification and if the disqualification has ended. Use additional sheets if required.

Has your firm ever been terminated from a Tribal and/or public contract? _____ (yes/no)

If the answer is yes, explain the circumstances, project, contracting agency and date. State the reason for termination. Use additional sheets if required.

Has your firm ever been involved in litigation involving a Tribal and/or public contract? Has a claim been made against any payment or performance bond taken out by your firm? Has a legal claim been made against your firm for alleged contract breach or substandard performance, or has a claim been made against your firm for dishonesty, fraud, or misappropriation in relation to a construction contract?
_____ (yes/no)

If the answer is yes, provide a full explanation on a separate sheet entitled "Claims".

Has your firm ever been placed on any Federal debarment list? _____ (yes/no)

If the answer is yes, provide a full explanation on a separate sheet entitled "Federal Debarment List".

I acknowledge receipt of Addendum(s) _____

Firm Name: _____ Phone: _____

Address: _____

By (print): _____ Title: _____

Signed: _____ Date: _____

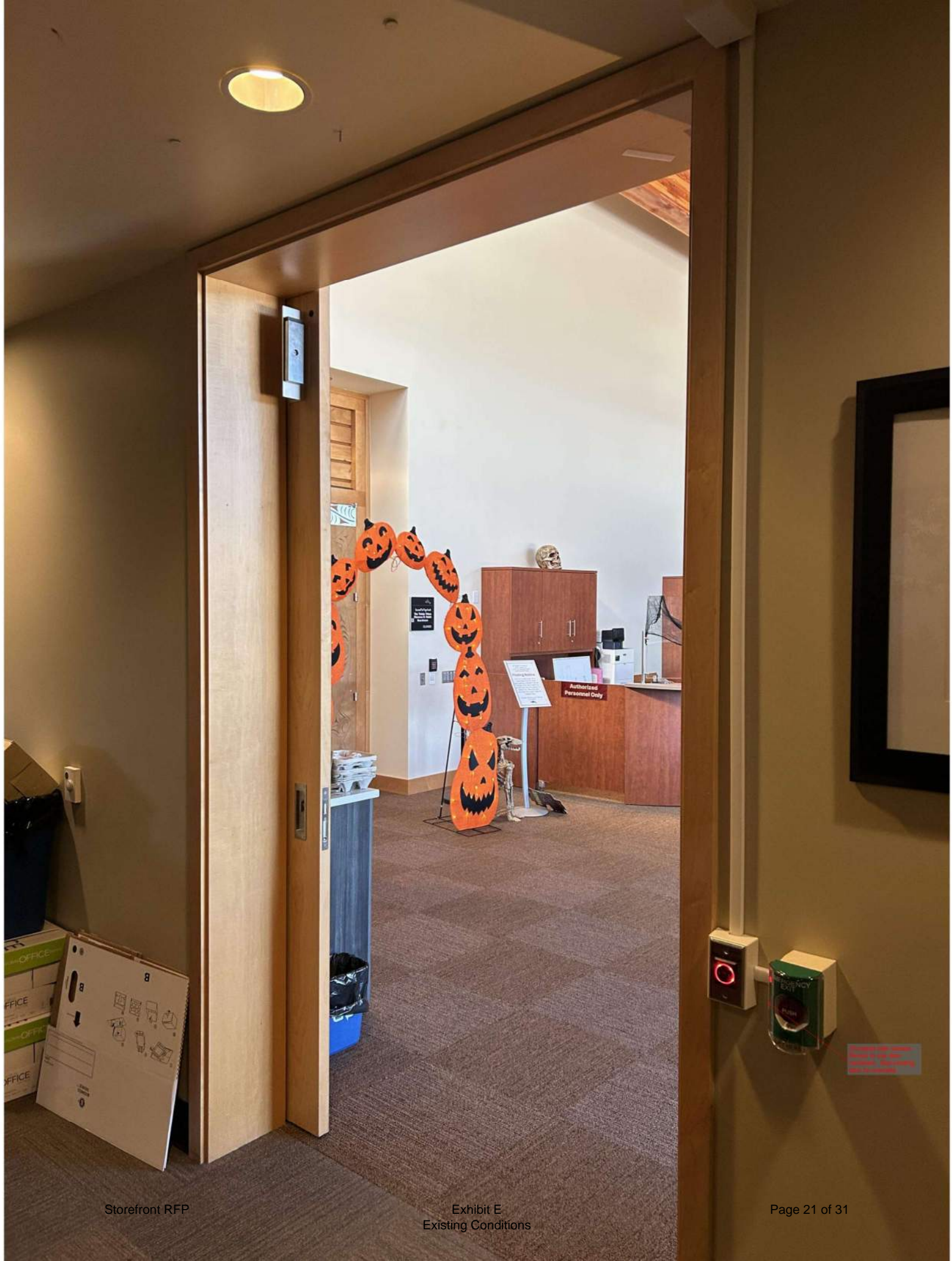
This form must be signed and returned with the proposal.

Exhibit E

Existing Conditions

















WELCOME TO THE
CLARENCE H. HATCH, SR.
BOARD ROOM

PLEASE CHECK IN WITH THE
SECRETARY BEFORE ENTERING
THANK YOU



