



The Tulalip Tribes of Washington  
6406 Marine Drive, Tulalip, WA 98271

## REQUEST FOR QUALIFICATIONS/PROPOSAL

**Removal and Replacement of Stain at the Tulalip Administration Building, the Don Hatch Youth Center, the Greg Williams Gym, Tulalip Hibulb Museum, and Tulalip Early Learning Center.**



### **1. INTRODUCTION**

The Tulalip Tribes of Washington (“Tribes”) are soliciting Statements of Qualifications (SOQs) from qualified contractors for the removal of existing stain and Installation of new Exterior Stain at the Tulalip Administration Building 6406 Marine Dr, Tulalip, WA, 98271 The Don Hatch Youth Center, The Greg Williams Gym, same address for these buildings 6700 Totem Beach Rd, Tulalip, WA 98271, Tulalip Hibulb Museum, 6410 23<sup>rd</sup> Ave NE, Tulalip, WA 98271 and the Tulalip Early Learning Academy 7607 Totem Beach RD, Tulalip, WA 98271. The Scope of Work for this activity includes the contractor bearing the responsibility for removing the current finish, preparing all the surfaces with a chemical wash and sanding all of the surface to be stained, in addition to applying the approved stain color, matching silicone for any joints where it is necessary, and any other material that needs removal and repair. Contractor will also be responsible for protecting and maintaining a clean jobsite and preventing any overspray. The contractor will be responsible for 100% of the work. The Contractor/s will be responsible for TERO fees. Each one of these sites will need an individual proposal.

## **2. SUBMITTAL REQUIREMENTS**

The following categories will be used to evaluate the competitiveness of proposals

1. Qualifications/expertise of organization – 20 points
2. Qualifications of proposed staff – 10 points
3. Bid Proposal -20 points
4. Experience working with tribes - 20 points
5. Proposed project approach – 20 points
6. NAOB status and/or utilization of NAOB's for the Project-10pts

Proposals must be received electronically via email to the project manager, Anthony Matta, Tulalip Tribes, Facilities Maintenance Tech III, at [anthonymatta@tulaliptribes-nsn.gov](mailto:anthonymatta@tulaliptribes-nsn.gov), no later than 3:30 PM PST on **05/01/2026**. No hard copy proposals will be accepted. Faxed submittals will not be accepted. If the file size exceeds 15MB, contact the project manager for alternative submission options. It is the responsibility of the proposer to ensure that the electronic submissions are received by the established deadline. For questions about the electronic submittal process, contact Anthony Matta.

Anthony Matta, Facilities Maintenance Tech III  
6406 Marine Drive, Tulalip, WA 98271  
[anthonymatta@tulaliptribes-nsn.gov](mailto:anthonymatta@tulaliptribes-nsn.gov)  
(425) 622 4801

***A Mandatory on-site walk-through will be on **4/03/2026** at 9:00 am for those interested***

## **3. INTERVIEW**

After reviewing the submissions, the selection committee may elect to conduct interviews with a short list of contractors.

## **4. FINAL SELECTION**

The Tulalip Tribes of Washington intends to select the proposer that best meets the needs of the Tribes and the criteria set above, as determined by the evaluation of the submissions received and the interview (if needed). Final selection must be approved by and shall be at the sole discretion of the Tulalip Tribes' Board of Directors. The Tulalip Tribes reserve the right to select any responsive and responsible proposer they determine. **Being awarded a contract for one site does not guarantee that the other sites will be awarded to the same contractor.**

## **5. SCOPE OF SERVICES OUTLINE**

### **Description of Requested Services**

- Chemical wash of the surface to remove dirt, mildew, or, in some cases, failing stain/finish
- Prepare surface (Remove existing finish, repair any areas damaged, remove caulking/silicone, etc) to create an optimal base for the new stain application
- Use a wood conditioner if needed for even stain absorption.
- Protect surrounding areas (sidewalks, windows, vehicles, or anything that may be damaged by the stain)
- Apply a high-quality stain as approved by the project coordinator
- Ensure an even application and allow sufficient dry time between coats.
- Apply a high-quality sealant for added protection against weathering, UV, and moisture
- Contractor must clean up jobsites daily, as these are all high-traffic areas.

### **The Contractor will provide**

#### **A. Minimum Qualifications**

1. Hold a Tulalip Business License, NAOB Certification (If applicable).
2. Demonstrate the ability to successfully remove and apply exterior wood stain finish and sealant in a safe and timely manner, with at least 3 references in the last 12 months
3. Must be fully insured and bonded, including:
  - a) Workers' Compensation and employer's liability insurance to the fullest extent required by applicable law.
  - b) Commercial general liability coverage for bodily injury and property damage, including liability coverage.
  - c) Contractor shall provide a performance and payment bond if selected

#### **B. Qualification Submittal Instructions**

Each Qualification Packet should include the Following in this order:

##### **Content:**

- A. Letter of Intent
  1. Location of Business
  2. Years in Business
  3. Overview of Qualifications to perform the Work
  4. TERO Participation
  5. Examples of similar projects and contact information (phone number and email) for a minimum of three references

6. State of experience working with Tribal Governments and or local governments (if applicable)
7. Statement of capacity to perform work in timely manner
  - a) Number of Employees
  - b) Organization of Project Teams (i.e. Project Manager, Crew Leader, etc.)
  - c) Inventory of available equipment and apparatus
  - d) Certifications or Licenses of Specialized Team Members
8. Project Schedule
9. Contact information

**It is the objective of the Tribes to maximize the tribal member benefit through subcontracting and employment opportunities throughout the project. For more information about The Tulalip Code, Chapter 9.05 – TERO Code, contact The Tulalip Tribes' TERO Department at 6406 Marine Dr, Tulalip, WA 98271.**

**Office # (360) 716-4747. Email [Terocompliance@tulaliptribes-nsn.gov](mailto:Terocompliance@tulaliptribes-nsn.gov)**

**The Tulalip TERO Code is available for review on the Tulalip TERO Website: [www.tulaliptero.com](http://www.tulaliptero.com)**